



Request for City Council Committee Action from the Department of Public Works

Date: September 10, 2013

To: Honorable Sandra Colvin Roy, Chair Transportation & Public Works Committee

Referral to: Honorable Betsy Hodges, Chair Ways and Means/Budget Committee

**Subject: 2014 Downtown Business Improvement Special Service District
Proposed Charges for 2014: Reschedule Public Hearing**

Recommendation:

Reschedule September 10th public hearing to September 24, 2013 for the proposed services and services charges for 2014 for the Downtown Business Improvement Special Service District.

Department Information:

Prepared by: Suzette R. Hjermstad, R.E. Investigator II, 673-2401
Michael D. Kennedy, Director of Transportation Maintenance & Repair

Approved by: _____

Steven A. Kotke, P.E., Director of Public Works

Presenters in Committee: Andrew Carlson, Project Manager, Transportation Maintenance & Repair

Financial Impact Other financial impact: Other financial impact: this action provides for special assessments against benefited properties.

Community Impact

- Neighborhood Notification: Public hearing notices to be sent out; Pre-public hearing meeting to be scheduled
- City Goals
- Comprehensive Plan
- Zoning Code
- Other

Supporting Information

A public hearing is required to approve the services and service charges for the Downtown Business Improvement Special Service District, commonly called the Downtown Improvement District (DID). The DID public hearing needs to be rescheduled to September 24, 2013 for the proposed services and services charges for 2014. Delaying the public hearing one cycle was necessary to complete the verification process of the assessment roll. All property owners will receive notice of this proposed public hearing in accordance statutory procedures, including their proposed service charge amount for 2014 services.